

ESSEX COUNTY SOIL AND WATER CONSERVATION DISTRICT BOARD OF DIRECTORS

April 18th, 2024

DISTRICT BUSINESS

Meeting was called to order by Chairman Tyler in the Essex County DPW Building at 7:53 a.m.

Attendance: Board members - Ike Tyler, Jim Monty, Ben Leerkes, and Mike Davis. Anna Reynolds was absent. SWCD – Renee Clark, Alice Halloran, Daniel Berheide, Thomas Firkins, and Meagan Goff. NRCS-Allie Holmes.

MOTION to accept the March 21st, 2024 minutes was made by Leerkes, seconded by Monty, and carried.

Correspondence – Alice let the Board know that we had someone interested in doing a winter internship and she mentioned that we received a copy that was forwarded to the Board of a recent audit done by the Comptroller at another Soil & Water District.

Chairman's Update – No report.

Farm Bureau Update- Ben reported March 21st. meeting was cancelled.

Monthly Updates

Secretary Update was reviewed by the Board. (Appendix 1)

MOTION to accept the April update was made by Monty seconded by Leerkes, and carried.

District Manager Update was reviewed by the Board. (Appendix 2)

MOTION to accept the April update was made by Leerkes, seconded by Davis, and carried.

Technician Update (Daniel) was reviewed by the Board (Appendix 3)

MOTION to accept the April update was made by Leerkes, seconded by Davis, and carried.

Technician Update (Meagan) – was reviewed by the Board (Appendix 4)

MOTION to accept the April update was made by Leerkes, seconded by Davis, and carried.

Technician Update (Thomas) – was reviewed by the Board (Appendix 5)

MOTION to accept the April update was made by Leerkes, seconded by Davis, and carried.

OLD BUSINESS

- **Interns**- Marta and Emily accepted the position and will be starting when school ends. A discussion was had about hiring a winter intern for 3 weeks during winter break if there was a big task that needed to be completed. Ben also mentioned the BOCES conservation program and possibly doing a internship.
- **Board Training**- Ryan our AEA will be coming to the May meeting to do training.

NEW BUSINESS

- **CRF 5 – A Resolution** was made by Leerkes, seconded by Davis, and carried to extend contract number T012304 for one year.
- **AGNPS- A Resolution** was made by Leerkes, seconded by Monty, and carried to extend contract number C701411 for one year.
- **CRF 7 Bids**- The bids were rejected due to not being itemized, it will go back out to bid and due date will be May 13, 2024.

- **AGNPS 26-** A **Resolution** was made by Leerkes, seconded by Davis, and carried to cancel contract number C701413.
- **Copier** – A **MOTION** was made by Monty, seconded by Leerkes, and carried to sell the Konica Minolta Bizhub C3351 for the sum of \$1.00 to Renee Clark.
- **SWBP-** A **Resolution** was made by Davis, seconded by Monty, and carried to cancel contract number C012406.

District Treasurer

A. A financial report was presented to the Directors, (Appendix 6). A **MOTION** was made by Monty to accept the March report as presented, seconded by Leerkes, and carried.

B. Bills due for payment in the amount of \$133,567.89 were presented to the Board for approval, (Appendix 7). A **MOTION** was made by Monty to accept and pay the April bills for approval, and pay as such, seconded by Leerkes, and carried.

COOPERATING AGENCIES

NRCS – Allie was present to give report.

NYSSWCC – (Appendix 8)

NYACD- (Appendix 9)

Other Business

With no further business and/or discussion to come before the Board a **MOTION** to adjourn the meeting at 8:29 a.m. was made by Monty, seconded by Leerkes, and carried.

Next Meeting – Thursday, May 16th, 2024 at 7:45 a.m. at the Westport Town Hall.

Attachments: Appendix 1 - Secretary Update (Renee)
 Appendix 2 - District Manager Update (Alice)
 Appendix 3 –Technician Update (Daniel)
 Appendix 4 - Technician Update (Meagan)
 Appendix 5 - Technician Update (Thomas)
 Appendix 6 - Financial Report
 Appendix 7- Bills
 Appendix 8- NYSSWCC Report
 Appendix 9- NYACD Report

Submitted by:

Renee Clark, Secretary to the Board

